

## FINANCE AND PROCUREMENT COMMITTEE STATED MEETING - MONDAY, FEBRUARY 11, 2008

The stated meeting for the month of February was held in the Stephenson County Board Room on the above date with Mr. Graham, the Chairman, presiding. The meeting was called to order at 6:30 p.m. Committee members present were Mr. Graham, Ms. Kubatzke, Mr. Mikkelsen, Mr. Kuhlmeier and Mr. Senn for Mr. Boomgarden and Mr. Newton for Ms. V. Hooper. Absent were Mr. Boomgarden, Ms. S. Hooper and Ms. V. Hooper. County Board Chairman Blum was also present. Other County Board members present were Mr. Détente and Mr. Kuhlemeier.

Chairman Blum explained that Mr. Boomgarden has resigned from the County Board, for health reasons, effective February 1, 2008. Mr. Senn will become chairman of the Public Property Committee and either he or Mr. Parker will represent the County on the Emergency Telephone Service Board. Chairman Blum expects the Republican Party to recommend Russell Cashmore to be appointed to the District K seat.

On a motion by Ms. Kubatzke, seconded by Mr. Mikkelsen, the agenda was amended to move the Executive Session to after the UCCI report.

Minutes of the stated meeting of Monday, January 14, 2008 were approved, without reading, on a motion by Mr. Mikkelsen, seconded by Mr. Kuhlmeier.

### COMMUNICATIONS:

None.

### OLD BUSINESS:

A resolution transferring the real estate property title to a purchaser, at auction, of a delinquent tax property was presented for signature by members of the Finance Committee. On a motion by Ms. Kubatzke, seconded by Mr. Mikkelsen, the title transfer was approved.

### NEW BUSINESS:

Chairman Blum reported that he had invited the Northwest Illinois Development Alliance (Freeport Area Economic Development Foundation) to send representatives, to this meeting, to explain their funding requirements for 2008. No one was present, from NIDA, to make a report.

Mr. McLeRoy reported that UCCI's annual legislative day is scheduled for Tuesday, February 26<sup>th</sup>, with a seminar on the 27<sup>th</sup>. The seminar topics are "Evolving Requirements of Statutory Provisions Concerning Conflicts of Interest and Ethical Standards for Local Officials" and "Working with Today's State Government Elected Officials". UCCI will reimburse the County \$75 for each hotel room, up to five rooms, for individuals attending the seminar.

Mr. McLeRoy explained that the ICRMT has new competition in the governmental insurance industry. The ICRMT is in its 25<sup>th</sup> year. They are willing to sponsor regional seminars and workshops on various legal subjects, as determined by the attendees. He asked Chairman Blum to work, with the other county board chairmen, to identify topics of interest.

On a motion by Mr. Mikkelsen, seconded by Mr. Newton, the Committee went into Executive Session, on a roll call vote, for Legal Matters and Employment/Appointment Matters. (Aye: Ms. Kubatzke, Mr. Mikkelsen, Mr. Kuhlmeier, Mr. Senn, Mr. Newton, Mr. Graham; Nay: None.) The Committee came out of Executive Session, on a motion by Mr. Mikkelsen, seconded by Mr. Senn. Mr. Graham announced that Legal Matters and Employment/Appointment Matters were discussed, but no action was taken.

Mr. Snavelly said that he had no report. Ms. Kubatzke expressed her concerns with the leaking roof at the Nursing Center. The Nursing Center has asked for estimates on repairing the roof. Mr. Snavelly said that he has not seen any estimates.

The County Engineer reported that it has cost, the Highway Department, more than \$700,000, so far this winter, to remove the snow. The County will probably set a new record for the amount of snow.

Mr. Isbell distributed a worksheet showing the estimated savings to the Highway Department, if the County adopts the IMRF's Early Retirement Incentive program. The program allows eligible employees to purchase five years of service and five years of age and immediately retire. An employee must be 50 years of age with 20 years of service to qualify for the ERI program. Mr. Isbell reviewed the staff changes that he anticipates with the program. The County Administrator explained the IMRF rules regulating the program and the County's obligation to pay the newly created liability, within ten years. Mr. Mulnix will contact the IMRF to determine whether they can generate a similar report for the entire County.

The County Engineer reviewed the Lena Park District's proposal for obtaining the County's land at McConnell Road and the Pecatonica River. Several items need to go back to the attorneys. The contract does not contain a legal description for the land in question. Also, the question of access for Mr. Price, to the land he farms, has yet to be resolved.

The Committee reviewed the January 2008 revenue and expense amounts in the Employee Health Insurance Fund. There was a \$75,453.91 surplus in January. After the first two months of the current fiscal year, revenues have exceeded expenses by \$84,582.92.

The Budgetary Status, Major Revenue Tracking, and Interfund Loan reports for January 2008 were distributed and reviewed.

The County Administrator explained the cash flow problems that the County Treasurer is having. The Treasurer is asking for four Tax Anticipation Warrants: Bridge Fund-\$100,000, Highway Fund-\$450,000, Liability Fund-\$500,000 and Matching Fund-\$150,000. On a motion by Mr. Mikkelsen, seconded by Mr. Newton, the Committee recommended approval of the four Tax Anticipation Warrants.

COMMITTEE REPORTS:

Public Property – Mr. Senn reported that his committee recommended approval for the purchase of a new vehicle for the Emergency Management – Zoning office. On a motion by Mr. Mikkelsen, seconded by Mr. Senn, the Finance Committee concurred in the purchase of the new vehicle.

Administration – in the absence of Ms. S. Hooper, it was noted that her committee meeting was cancelled due to the weather.

Court Services – in the absence of Ms. V. Hooper, Mr. Newton noted that his committee meeting was cancelled due to the weather.

Nursing Center - Ms. Kubatzke reported that her committee, after a long discussion agreed to increase Mr. Fortney's salary to \$70,000. On a motion by Ms. Kubatzke, seconded by Mr. Mikkelsen, the Finance Committee concurred in the increase of Mr. Fortney's salary to \$70,000.

Planning and Development – Mr. Mikkelsen reported that he had no other action item, beyond the vehicle for Mr. Groves.

Public Works - Mr. Kuhlmeier reported that he did not have any action items.

Chairman Blum said that he had nothing further to report.

The Committee postponed its review of the County Code Book.

The County Administrator noted that since both the Administration Committee meeting and the Court Services Committee meeting were cancelled, their claims have come to this Committee for review and approval. Administration Committee claims of \$20,695.34, Court Services Committee claims of \$53,412.56 and Finance Committee claims of \$1,342,952.06 were approved, on a motion by Mr. Kuhlmeier, seconded by Mr. Mikkelsen.

The Committee adjourned at 9:25 p.m., on a motion by Mr. Mikkelsen, seconded by Mr. Senn.

Approved: March 10, 2008

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Next Stated Meeting of the Committee:  
Monday, March 10, 2008 6:30 p.m.  
Stephenson County Board Room