

FINANCE AND PROCUREMENT COMMITTEE STATED MEETING - MONDAY, MAY 12, 2008

The stated meeting for the month of May was held in the Stephenson County Board Room on the above date with Mr. Graham, the Chairman, presiding. The meeting was called to order at 6:40 p.m. Committee members present were Mr. Graham, Mr. Senn, Ms. S. Hooper, Ms. V. Hooper, Ms. Kubatzke, Mr. Mikkelsen and Mr. Kuhlmeier. County Board Chairman Blum was also present. Other County Board members present were Mr. Détente, Ms. DeVine, Ms. Dotson, Mr. Hilton, Mr. Koch, Mr. Newton and Mr. Parker

Minutes of the stated meeting of Monday, April 7, 2008, the joint meeting of Thursday, April 17, 2008 and the special meeting of Thursday, May 1, 2008 were approved, without reading, on a motion by Mr. Mikkelsen, seconded by Ms. V. Hooper.

COMMUNICATIONS:

The County has received the Advanced Contribution Rate Notice for 2009, from the Illinois Municipal Retirement Fund. The County's regular contribution rate for 2009 will be 6.21%, down from 6.55% and the County's SLEP contribution rate for 2009 will be 16.05%, up from 15.70%.

OLD BUSINESS:

The County Administrator explained that there would be a Public Hearing, during the County Board meeting, regarding the issuance of tax-exempt revenue bonds for construction projects by the Freeport Regional Health Care Foundation. The Public Notice for last month's Public Hearing incorrectly gave the new building site as "Fairview Drive" rather than "Fairway Drive". The FHN attorneys have requested the County to repeat the Public Hearing and adoption of the various documents.

NEW BUSINESS:

Mr. McLeRoy reported that the UCCI legislative meeting was cancelled. The legislature is currently working on some Chicago school issues. The governor has diverted some funds away from the State road fund. Mr. McLeRoy explained that the ICRMT's competition has become more aggressive. One of the competitors is using advertising material that is false. The UCCI annual meeting is scheduled for July 28th and 29th at Eagle Ridge. He said that he has been advised that the ICRMT settled the deputy-reporter lawsuit. Chairman Blum said that HB 773 would expand the prevailing wage requirements to include all construction projects in Enterprise Zones and TIF Districts. This would cause a 20% increase in construction costs. The Illinois Department of Labor would develop a list of approved contractors, from which owners would select. Chairman Blum said that the counties in northwest Illinois are planning a UCCI/U of I seminar in September. Seminar topics have yet to be determined. He said that he has been approached about having a County Board resolution in support of the current "recall" legislation.

On a motion by Ms. S. Hooper, seconded by Mr. Mikkelsen, the Committee agreed to amend the agenda, making the scheduled Executive Session the next agenda item.

On a motion by Ms. V. Hooper, seconded by Mr. Mikkelsen, the Committee went into Executive Session, on a roll call vote, for Legal Matters and Employment/Appointment Matters. (Aye: Mr. Senn, Ms. S. Hooper, Ms. V. Hooper, Ms. Kubatzke, Mr. Mikkelsen, Mr. Kuhlmeier, Mr. Graham; Nay: None.) The Committee came out of Executive Session, on a motion by Mr. Mikkelsen, seconded by Ms. S. Hooper. Mr. Graham announced that Legal Matters and Employment/Appointment Matters were discussed, but no action was taken.

On a motion by Mr. Kuhlmeier, seconded by Ms. Kubatzke, the Committee recommended approval of union contract with the law enforcement deputies unit.

Mr. Snavely reported that the sally port floor/boiler room ceiling repair project is 75% completed. He expects it to be finished by next week. 92.4 square feet were replaced. When finished, the contractor will look at the dish room floor at the Nursing Center. The Circuit Clerk has offered to pay for a roof top air conditioning unit for her new offices on the third floor. This issue needs to go to the Public Property Committee.

Mr. Kane distributed and reviewed the proposal from the Aero Group for an IP based telephone system. The system would cover the Courthouse, Health Department Building and Public Safety Building. He described some of the features of the new system. On a motion by Ms. S. Hooper, seconded by Ms. V. Hooper, the Committee recommended acceptance of the proposal submitted by the Aero Group. Telephone service and billing at the Jail will continue as at the present. The Highway Department and Nursing Center have stand alone telephone systems and are not involved with this conversion.

The Committee reviewed the April 2008 revenue and expense amounts in the Employee Health Insurance Fund. There was a \$37,321.57 deficit in April. After the first five months of the current fiscal year, revenues have exceeded expenses by \$109,016.42.

The Budgetary Status, Major Revenue Tracking, Cash Flow, and Interfund Loan reports for April 2008 were distributed and reviewed.

COMMITTEE REPORTS:

Public Property – Mr. Senn reported that his committee approved ordering County flags and banners for the sesquicentennial celebration of the Lincoln-Douglas debate. They will be paid for, from the Courthouse budget. A budget amendment for the TLEP grant was recommended for approval. The Public Safety Sales Tax referendum and getting support from other organizations was discussed. A budget amendment for four EMA grants was recommended for approval.

Administration – Ms. S. Hooper reported that her committee recommended approval of budget amendments for the County Treasurer and the Enterprise Zone Administrator.

Court Services – Ms. V. Hooper reported that her committee recommended that the County Code be changed so that the chairman of the Court Services Committee was not automatically appointed to the County Board of Health. Her committee approved \$2,000 for the Millionaire's Club. The first Peer Jury will be held on Wednesday of this week. Mr. Newton wants to attend a conference in Springfield. On a motion by Ms. S. Hooper, seconded by Ms. Kubatzke, the Finance Committee agreed to reimburse Mr. Newton for conference registration fees, hotel and mileage.

Nursing Center - Ms. Kubatzke reported that her committee recommended approval of a budget amendment that redistributes excess funds from the nursing salary line. New information may delay approval of this amendment. The Nursing Center needs Tax Anticipate Warrants to cover their cash flow shortage. Her committee approved funding for parking lot repairs that will be done by the Highway Department. This is Nursing Home Week. An "open house" is scheduled for Thursday afternoon. On Friday, the staff breakfast starts at 6:00 a.m., with the senior prom starting at 7:00 p.m.

Planning and Development – Mr. Mikkelsen reported that he had a number of action items for the County Board meeting.

Public Works - Mr. Kuhlmeier reported that there is a disagreement on the jurisdictional transfer of Lena Street to the Village of Lena. His committee has recommended that the County Board send a letter in opposition to federal legislation that would temporarily suspend the Federal gasoline tax. His committee recommended approval of a budget amendment redistributing funds among various items in the County Highway and County Motor Fuel budgets.

Chairman Blum said that he did not have any further information for the Committee.

Claims of \$795,892.202 were approved, on a motion by Mr. Mikkelsen, seconded by Ms. S. Hooper. It was noted that all of these claims were by manual check. None of the regular Accounts Payable claims were listed. The County Administrator said that he would review the situation and respond to Mr. Graham, at the County Board meeting.

The Committee adjourned at 9:38 p.m., on a motion by Mr. Senn, seconded by Ms. Kubatzke.

Approved: June 9, 2008

Next Stated Meeting of the Committee:
Monday, June 9, 2008 6:30 p.m.
Stephenson County Board Room