

## FINANCE AND PROCUREMENT COMMITTEE STATED MEETING - MONDAY, JULY 7, 2008

The stated meeting for the month of July was held in the Stephenson County Board Room on the above date with Mr. Kuhlmeier, the Vice-Chairman, presiding. The meeting was called to order at 6:30 p.m. Committee members present were Mr. Kuhlmeier, Mr. Senn, Ms. S. Hooper, Ms. V. Hooper, Ms. Kubatzke and Mr. Mikkelsen. County Board Chairman Blum was also present. Absent was Mr. Graham. Other County Board members present were Mr. Détente and Mr. Kuhlemeier.

Minutes of the stated meeting of Monday, June 9, 2008 and the recess meeting of Wednesday, June 11, 2008 were approved, without reading, on a motion by Mr. Mikkelsen, seconded by Mr. Senn.

### COMMUNICATIONS:

None.

### OLD BUSINESS:

The County Administrator reported that he has spoken with several department heads concerning the IMRF Early Retirement Incentive Program. The ERI has the potential of reducing the Probation Department's salary budget by \$100,000. However, the State would take 55% of the savings through reduced salary reimbursements. Most of the eligible people in the Nursing Center are senior nursing management and staff. The Nursing Center has already gone through major changes in its nursing management. Mr. Mulnix noted that the stock markets are down 20% from their 2007 highs and the IMRF will be looking to employers to make up for investment losses, through higher rates. There was a discussion on whether a program advantageous to the Highway Department should be applied County-wide. It was noted that the County had no deadline, by which to implement this program. The County could still implement the ERI program at some time in future.

### NEW BUSINESS:

Mr. McLeRoy reviewed the legislation that has passed both houses of the General Assembly and are waiting for the Governor's signature. HB 4646 would allow units of governments to own and operate a wind generation turbine farm. HB 4700 would expand the definition of a job-related felony. HB 4725 would specifically allow county board members to serve on the ETSB. HB4766 would allow counties to leases space on a telecommunication tower to a public or private entity. HB 4839 would allow counties to post speed limit signs when it changes the speed limit. HB 4992 would expand how the \$2 fee for certified copies of vital records can be used. HB 5243 would repeal the requirement for grand jury inspections of the county jail. SB 1965 would allow counties to be reimbursed for medical expenses, in excess of \$500, for jail inmates eligible for medical assistance under Public Aid. SB 2160 would make the county recorder guilty of malfeasance if he willfully fails to perform certain duties. SB 2321 would allow county boards to increase the law library fee from \$13 to \$18 in 2008, \$19 in 2009 and \$21 in 2010. SB 2397 would prohibit governments from

contracting for emergency service support staff functions; these functions must be done by public employees. SB 2654 would require governments, without a building code, to adopt specified industry codes and have certified inspectors. SB 2707 would limit enforcement of the Smoke Free Illinois Act. SB 2275 would increase the age of a juvenile to 18.

The UCCI Annual Golf Outing is scheduled for July 28<sup>th</sup> and 29<sup>th</sup> at Eagle Ridge. There is concern that fuel prices may hold down attendance. Mr. McLeRoy would like to see more local golfers. Last year, the County had two foursomes. The topics for the seminars on July 29<sup>th</sup> have yet to be determined. UCCI will reimburse the County \$115 per room per night for those who stay for the seminar.

Mr. McLeRoy reported that an ICRMT competitor is quoting insurance rates that are artificially low. This competitor was recently purchased by the ICRMT's reinsurance company. The ICRMT is changing reinsurance companies. The County Administrator gave Mr. McLeRoy a copy of the solicitation letter received from this competitor.

There was no Facilities Management report.

The Committee reviewed the June 2008 revenue and expense amounts in the Employee Health Insurance Fund. There was a \$26,967.55 deficit in June. After the first seven months of the current fiscal year, expenses have exceeded revenues by \$38,798.99.

The Budgetary Status, Major Revenue Tracking, and Cash Flow reports for June 2008 were distributed and reviewed. Since there were no new or repaid loans during the month, the Interfund Loan Report was not distributed.

The County Administrator distributed and reviewed the 2008 budget calendar and draft instructions for the department heads. Budget presentations to the oversight committees will begin in September and this Committee will have the budgets in October. There was a discussion on how to approach the issue of salary increases for the non-union employees. Chairman Blum said that he would have information prepared for next month's meeting.

#### COMMITTEE REPORTS:

Public Property – Mr. Senn reported that that he did not have any action items.

Administration – Ms. S. Hooper reported that she did not have any action items. Her committee is reviewing the proposal from the company working on re-codification of the County Code.

Court Services – Ms. V. Hooper reported that she did not have any action items.

Nursing Center - Ms. Kubatzke reported that the cost of sending the linens to a laundry service was too expensive. Her committee agreed to purchase a new clothes washer for \$11,211. On a motion by Ms. Kubatzke, seconded by Ms. V. Hooper, the Finance Committee concurred in recommending purchase of the new washing machine. The Nursing Center is having problems with electrical surges and spikes.

Chairman Blum noted that CSI is also having problems with power surges. Ms. Kubatzke said that 23 room heating and air conditioning units need to be replaced, for \$13,000, with free shipping. On a motion by Ms. Kubatzke, seconded by Mr. Mikkelsen, the Finance Committee concurred in recommending purchase of the 23 heating and cooling units, for \$13,000. The coverage by the new nursing call system is being expanded. Her committee reinstated usage of the Nursing Center credit card.

Planning and Development – Mr. Mikkelsen reported that the Enterprise Zone Committee is working on a new way to distribute its fee income.

Public Works - Mr. Kuhlmeier reported that he did not have any action items. The annual road tour is scheduled for Thursday, July 24<sup>th</sup>. The Cedarville Bridge project missed the July bid lettings and will be part of the September lettings, because the State does not had any bid lettings in August. The Rock Grove Road project was delayed because the bids came in 30% over the estimate and were rejected.

Chairman Blum reported that the NIDA Board may offer the Executive Director's position, to the interim director, Cheryl Kneubuehl. The recall referendum issue may be brought forward, during the County Board meeting, under Other Business. It could also be discussed under Committee Reports, if there is a minority report, at that time, by a member of the Administration Committee. There is an open house for Lt. Mary Freeman, on July 18<sup>th</sup>, at the Jail.

Mr. Kuhlmeier explained that an Executive Session was necessary to discuss union negotiations and real estate matters. On a motion by Ms. V. Hooper, seconded by Mr. Mikkelsen, the Committee went into Executive Session, on a roll call vote, for Employment/Appointment Matters and Business Matters. (Aye: , Mr. Senn, Ms. S. Hooper, Ms. V. Hooper, Ms. Kubatzke, Mr. Mikkelsen, Mr. Kuhlmeier; Nay: None.) On a motion by Mr. Mikkelsen, seconded by Mr. Senn, the Committee came out of Executive Session. Mr. Parker announced that Employment/Appointment Matters and Business Matters were discussed, but no action was taken.

On a motion by Mr. Mikkelsen, seconded by Ms. V. Hooper, the Committee authorized Chairman Blum to enter into a land option.

Claims of \$914,729.23 were approved, on a motion by Mr. Mikkelsen, seconded by Ms. Kubatzke.

The Committee adjourned at 8:28 p.m., on a motion by Mr. Mikkelsen, seconded by Mr. Senn.

Approved: August 11, 2008

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Next Stated Meeting of the Committee:  
Monday, August 11, 2008 6:30 p.m.  
Stephenson County Board Room