

## FINANCE AND PROCUREMENT COMMITTEE STATED MEETING - MONDAY, DECEMBER 8, 2008

The stated meeting for the month of December was held in the Stephenson County Board Room on the above date with Mr. Graham, the Chairman, presiding. The meeting was called to order at 6:30 p.m. Committee members present were Mr. Graham, Mr. Senn, Ms. V. Hooper, Mr. Detente, Mr. Mikkelsen and Mr. Kuhlmeier. Absent was Ms. S. Hooper. County Board Chairman Blum was also present. Another County Board member present was Mr. Kinney.

Minutes of the stated meeting of Friday, November 7, 2008 were approved, without reading, on a motion by Mr. Mikkelsen, seconded by Mr. Senn.

### COMMUNICATIONS:

None.

### OLD BUSINESS:

The County Administrator reminded the Committee that during one of the budget meetings in October, the Committee decided to leave a decision on the IMRF Early Retirement incentive to the "new" Finance Committee. On a motion by Mr. Détente, seconded by Mr. Mikkelsen, the Committee agreed to layover the issue, to allow Mr. Détente time to meet with Nursing Center management, to gauge its potential impact on Nursing Center operations.

### NEW BUSINESS:

Mr. McLeRoy reviewed some of the legislation that would impact county government. SB 2275 has been signed by the Governor and raised the age of a juvenile to 18 years. It is unclear when this new law becomes effective. While SB 2645, mandating county building inspectors did not pass in 2008, it will be reintroduced in 2009. New legislation is anticipated that would allow voter registration at the same time as voting.

Mr. McLeRoy said that UCCI would again, in 2009, reimburse counties for their annual dues payment. He noted that the State gets \$2.5 to \$3 million for each 1% of State Income Tax. Chairman Blum reviewed the history of Mr. McLeRoy's service to the County, as representative to UCCI. Mr. McLeRoy said that he is willing to continue serving as the County's representative.

Mr. Snavely said that he did not have a financial report. The Sheriff has offered Facilities Management, first pick of the four used Expeditions for \$2,500. The Expedition would replace the S-10 pickup truck. The 2009 budget includes funds to replace the pickup. He and Mr. Détente are working on the salt issue between the Highway Department and the Nursing Center.

The County Administrator distributed and reviewed a Resolution Authorizing Application for Bond Volume Cap, Issuance of Bonds and Execution of an

Intergovernmental Agreement with the Illinois Housing Development Authority. The "First-Time Home Buyer" program requires an annual reauthorization. On a motion by Mr. Kuhlmeier, seconded by Ms. V. Hooper, the Committee recommended adoption of a Resolution Authorizing Application for Bond Volume Cap, Issuance of Bonds and Execution of an Intergovernmental Agreement with the Illinois Housing Development Authority.

The Committee reviewed the November 2008 revenue and expense amounts in the Employee Health Insurance Fund. There was a \$3,921.45 surplus in November. For the 2008 fiscal year, revenues exceeded expenses by \$59,188.56.

The Budgetary Status, Major Revenue Tracking, Cash Flow, and Interfund Loan reports for November 2008 were distributed and reviewed.

The County Administrator explained that the County Treasurer has received several bids, from local banks, for two Tax Anticipation Warrants: General Fund \$1,500,000 and Nursing Center Fund \$500,000. On a motion by Mr. Detente, seconded by Ms. V. Hooper, the Committee recommended authorizing the County Treasurer to issue Tax Anticipation Warrants for both funds, at the best rates available.

#### COMMITTEE REPORTS:

Public Property – Mr. Senn reported that the Sheriff's auction went well. His committee reviewed the reassignment of Work Release Fees to the Probation Service Fund, from the General Fund and discussed having a new cost survey done of County fees. The Sheriff had a meeting with the judges concerning the assessment and payment of fines and fees. His committee also recommended adoption of an ordinance restricting the use of cell phones in the Courthouse and a resolution supporting "conceal carry" legislation.

Administration – Mr. Kuhlmeier noted that the committee had no financial action items. The 2009 County Board calendar was approved. The new Liquor Code was forwarded to the County Board for final consideration.

Court Services – Ms. V. Hooper noted that her committee had no financial action items. Her committee discussed improving the collection of delinquent fines and fees and the financial impact on the County of new legislation that has raised the juvenile age to 18 years.

Nursing Center - Mr. Détente said that he is working to improve the communication and financial record keeping between Nursing Center management and the Offices of the County Treasurer and County Administrator. The committee is working on the assignment of responsibilities for building maintenance. The housekeeping and laundry services are once again being handled in-house. Management is developing a plan for using Nursing Center employees, to clean the Courthouse, as a revenue generator. Chairman Blum said that he has been in contact with a local landscape architect, who has volunteered to help develop a plan for beautifying the front of the Nursing Center. Mr. Hilton is now chairman of the Building and Ground Subcommittee. Ms. Kubatzke has agreed to continue to work on upgrading the "Old

Poor Farm" cemetery. Mr. Graham reported that the FR&R Healthcare Consulting invoice remains in dispute.

Planning and Development – Mr. Mikkelsen noted that his committee had no financial action items. His committee recommended approval of the Resolution To Authorize an Amendment To Intergovernmental Agreement for the Operation of an Enterprise Zone and an Ordinance Amending the Boundaries of the Joint City of Freeport-County of Stephenson Certified Enterprise Zone.

Public Works - Mr. Kuhlmeier noted that his committee had no financial action items. His committee recommended approval of a new parking ordinance in Rock Grove. They also discussed the salt situation with the Nursing Center.

Chairman Blum reviewed several items on the County Board agenda for the meeting Wednesday night. He is working on the 2009 legislative agenda for Mr. McLeRoy. He is also working on an infrastructure project list for inclusion in a possible Federal stimulus package.

The scheduled Executive Session was not needed.

Claims of \$687,245.36 were approved, on a motion by Mr. Mikkelsen, seconded by Mr. Senn.

The Committee adjourned at 7:42 p.m., on a motion by Ms. V. Hooper, seconded by Mr. Mikkelsen.

Approved: January 12, 2009

---

Next Stated Meeting of the Committee:  
Monday, January 12, 2009 6:30 p.m.  
Stephenson County Board Room