

Nursing Home Committee Minutes
May 8, 2008

Present: Members: Sandra Kubatzke, Debra Devine, Linda Dotson, Sol Détente, Todd McKenna, Charles Hilton, Benny Brown, Jim Graham. Staff: Darnell Fortney, Russ Mulnix.

Absent: Russ Cashmore

Meeting was called to order at 6:31 p.m. by Chairman Kubatzke.

On a motion by Dotson, seconded by Hilton, the minutes of the April meeting were passed.

CENSUS: There are 114 residents, 79 public aid; 7 Medicare; 8 Veterans; 15 private pay and 4 pending applications.

PERSONNEL: Jim Penniston submitted the monthly report on personnel activity. Fortney highlighted various entries. He explained the difference in what causes a verbal and written warning. There was discussion regarding what the term "termination" meant as to why employees left the nursing center as some left voluntarily.

FOUNDATION REPORT: Discussion concentrated on an update on the potential site for the assisted living facility near the FHN clinic on Burchard Ave. The cost was dramatic for what FHN wanted the Foundation to pay for infrastructure. FHN has altered that cost estimate after meeting with Blair-Minton and Ed Yde. They will again meet with FHN to try and complete details regarding this site. Blair-Minton hopes to get site control by the end of May.

ADMINISTRATOR'S REPORT: Fortney updated the committee on the final results from the inspection survey and the fine received for a violation. He has filed an appeal for this fine and will be traveling to Springfield along with other staff to present our case. Fortney advised the union steward at the nursing center has resigned that position.

Fortney presented a budget amendment proposal that would move funds from the Registered Nursing line item and disburse to 10 other line items to cover possible shortages by the end of the fiscal year. He advised the RN line item had money for possible expansion to a wing at the nursing center and the Alzheimer's unit which will not be undertaken this year. On a motion by Hilton and seconded by Détente, the committee approved amending the budget by removing \$233,000 from the RN line item and moving it to 10 other line items.

LOAN REPAYMENT: Détente led discussion about possible repayments of some of the loan that is outstanding from the nursing center to the county's general fund. He advocated setting a goal amount to repay by the end of the year rather than at this time in a crunch right before tax revenues are collected. Kubatzke led discussion of asking Treasurer Becker to investigate tax anticipation warrants to help get through the current period until tax revenues come in since there will be the usual expenses plus 3 payrolls along with some repairs needed to correct items found in the annual inspection survey. Also, the state has increased its share the nursing center must pay by \$50,000 and now will be \$137,000 for the next 3 quarters. On a motion by Détente seconded by Brown, the committee approved asking for tax anticipation warrants in the amount of \$500,000.

NURSING HOME WEEK: The annual Nursing Home Week is May 12-17. Events include the annual staff breakfast on May 16, Prom on May 16 at 7 p.m., Open House on

May 15 from 2-5 p.m. Also, the Freeport Arts Center has agreed to loan the nursing center several photos from the “old days” to hang at our facility.

OLD BUSINESS

ROOF REPAIRS: Nelson Snavelly gave an update on proposed roof repairs. He is trying to meet with Freeport Industrial Roofing for a walk-through to decide on what needs to be done. He estimates a 2-week time frame to fix a hole that currently causes leaks.

FRONT PARKING LOT: The estimate to patch potholes is \$2,000 to \$3,000. This is materials only as the highway department will furnish the labor. On a motion by D tente seconded by Hilton, the committee approved fixing the potholes in the parking lot at a cost of \$2,000 to \$3,000.

DISHROOM FLOOR: The contractor will visit on May 13 to inspect.

COUNTY CEMETERY: Discussion on various issues regarding upkeep on the grounds.

NEW BUSINESS

A/C UNITS: Nelson discussed some units are replaced each year. About 28 remain to be changed and 24 already have been completed. Units cost \$600 each with labor by the county. Nelson said they try to change out about 10 per year in the summer. He will get firm prices and how long the dealers can hold those prices and the committee will determine later how many to change this year.

EXECUTIVE SESSION: On a motion by Graham, seconded by Dotson, the committee entered into executive session to discuss personnel at 8:37 p.m. On a motion by D tente seconded by Brown, the committee concluded the executive session at 9:20 p.m. with no action taken.

BILLS: On a motion by Dotson, seconded by Devine, the committee approved bills totaling \$252,752.46. A bill of \$6,842.41 was questioned regarding a maintenance charge and could be added to the final total for the county board meeting for \$259,594.87.

On a motion by Brown, seconded by Hilton, the committee adjourned at 9:50 p.m.