

STEPHENSON COUNTY PUBLIC WORKS
COMMITTEE MEETING MINUTES

The Public Works Committee of the Stephenson County Board met at the County Highway Office on December 10, 2010, at 9:00 a.m.

Members present were George Kinney, Brenda Boynton, Tom Gilmour, Alvin Wire, Al Harn, and Jerry Clay.

Guest member: John Blum

Also present were Chris Isbell and Marsha Bratley

Absent members: Lynn Koch & Al Harn

A motion was made by Brenda Boynton and seconded by Alvin Wire to approve the agenda.

Ayes: 5 Nays: 0 Motion carried

A motion was made by Alvin Wire and seconded by Brenda Boynton that the minutes of the previous meeting be approved as read.

Ayes: 5 Nays: 0 Motion carried

9:03 A.M. Al Harn enters the meeting

\$ 84,998.20	005 County Highway
\$268,927.02	006 Matching
\$ 50,164.68	007 County Bridge
\$ 54,941.08	008 Township Bridge
\$191,797.22	009 County MFT
<u>\$ 9,877.27</u>	<u>010 Township MFT</u>
\$660,705.47	TOTAL DECEMBER HWY CLAIMS

Total Claims for Animal Control: \$2,283.49

A motion was made by Brenda Boynton and seconded by Alvin Wire that the Claims be allowed.

Ayes: 6 Nays: 0 Motion carried

CORRESPONDENCE:

Chris stated that he had responded to a letter sent to the Highway Department regarding the accident on Harlem Center Road and that he had received a phone call from the State Police stating they are looking at having a road safety assessment meeting on that road which would involve different agencies perspectives and that they could use that outcome to apply for safety funds. Not all safety assessments qualify for funds but the State Police asked if the Highway Department would be willing to partake and Chris told them yes.

ACTION ITEMS: HD-10-26

A Motion was made by George Kinney and seconded by Al Harn to recommend approval of Resolutions HD 10-26 to the full board. This resolution awards the bidders for Section 11-00000-00-GM.

Ayes: 6 Nays: 0 Motion carried.

OTHER:

John Blum asked if a vice chairman had been appointed to the committee and Tom Gilmour responded with a yes and he named Alvin Wire.

John also wanted to make sure that Lyn Koch would be receiving the information/paperwork from today's meeting.

John stated that there was another accident at Pearl City and Kiwanis Road a couple of weeks ago and asked Chris about the design flaw of the road. Chris stated there was no design flaw and that it was built to standards when it was a rural road and now the traffic on that road has changed. He said that there had been flashers installed at that intersection along with new signage. There have been several discussion regarding the redirection of the road, but at this time no right of way can be purchased.

Animal Control

Chris told the committee that a new position is being created and that Animal Control is being relocated to the Highway Department Building. He said the position has been advertised with the Freeport Shopper and posted on the Illinois Department of Employment Security web site and that applications are to be received by Monday the 13th of December by 3:00 p.m. He said the new position would be approximately 40 hours a week and that the person hired would work part time for the Highway Department, Solid Waste, Zoning, and Emergency Management, so that person will be cross trained in all departments. When asked who this person would report to, Chris stated that he would be but in his absence they will report to the County Zoning Administrator.

Solid Waste

Chris said that he had met with some local haulers to let them know that he is now the contact person for solid waste. He said that he had been looking at funding from fees generated. He also stated that in January or February there will have to be a change in the county ordinance. The ordinance now reads that the fees generated from solid waste are deposited in the health department budget and it needs to be changed so the fees go into the solid waste budget. He also stated that he would be looking at the fees generated in the past and that there may be a need to increase those fees.

County Highway Report

Chris stated that IDOT finally approved the emergency repairs on Bolton Road and that proposals had been sent to contractors. He said that the opening of bids would be on Monday, December 13, at 10:00 a.m. and that by the end of the day he will have a signed contract from one of the bidders. He also reminded the board that in an emergency situation the county board gave him the authority to sign the contract.

Deleted: Tuesday

Deleted: 14th

Chris said that a position for a mechanic at the highway department had been advertised with the Freeport Shopper and posted on the Illinois Department of Employment Security web site. He said that he and the Foreman were reviewing the applications and the deadline to apply ended on Tuesday, December 7th at 3:00 p.m.

John Blum asked Chris if he had approved the permit for a monitoring well in Pearl City and Chris responded yes.

New Board Member Email Addresses:

Members updated their Email addresses

Executive Session: NONE

COMMENTS:

Brenda Boynton said she was glad to hear that construction on Bolton Road would soon be started and opened and she welcomed the new committee member.

George Kinney asked Chris if there had been any progress regarding the Nursing Home parking lot and Chris said yes they had found a collapsed spot and it is fixed temporarily for right now. George asked if there had been any discussion regarding the resurfacing of the parking lot and Chris said there had been a few conversations.

Jerry Clay asked if the Highway Department employees were union and if so when was a new contract due. Chris said yes and the new contract went into effect on December 1, 2010 and that it was a four (4) year contract.

Alvin Wire asked if there was any progress on an access entry to the County Cemetary at the corner of Lamm and Route 26 and Chris said that he had been in contact with the

5/3 bank and they are willing to work out an easement.

Al Harn – Al apologized for being late.

Tom Gilmour asked if the committee still wanted to continue the donut purchases for the meeting and the consensus was yes.

A Motion was made by Brenda Boynton and seconded by Al Harn that the meeting adjourn/recess at 10:36 A.M.

Ayes: 6 Nays: 0 Motion carried

Respectfully submitted,

Marshela L. Bratley
Committee Secretary

DRAFT