

SPECIAL BUDGET
FINANCE AND PROCUREMENT COMMITTEE
STATED MEETING - MONDAY, NOVEMBER 19, 2007

The special budget meeting for the date of November 19, 2007 was held in the Stephenson County Board Room on the above date with Mr. Graham, the Chairman, presiding. The meeting was called to order at 6:30 p.m. Committee members present were Mr. Boomgarden, Ms. S. Hooper, Ms. V. Hooper, Ms. Kubatzke, Mr. Mikkelsen, Mr. Kuhlmeier, and Mr. Graham. County Board members present were Mr. Détente, Mr. Senn, Mr. Hadley, Ms. Devine, Mr. Hilton, and Mr. McKenna.

Chairman Graham prefaced the meeting with asking the members of the Committee to look at projections on the revenue lines of the General Fund (001) budget.

The Committee discussed how these projections could be passed along to the full County Board. The Committee decided the best way would to accomplish this would be through recommendations.

Chairman Graham discussed the projections of the Enterprise Zone Fees (001-312-00). The Echo Grove Group is looking to start Phase 1 of their project which would have the fee of \$250,000, with the follow up of Phase 2 that would include the fee of \$260,000.

The Committee approved the increase of \$510,000 the Enterprise Zone Fees (001-000-312-00) as a recommendation to the County Board by Ms. V. Hooper, seconded Ms. Sheila Hooper. The vote was 6 ayes and 1 nay.

Chairman Graham discussed the projection on an increase of \$100,000 to the State Income Tax (001-000-313-00).

The Committee approved the increase of \$100,000 to the State Income Tax (001-000-313-00) as a recommendation to the County Board by Mr. Mikkelsen, seconded by Ms. S. Hooper.

Chairman Graham discussed the projection of an increase of \$120,000 to the State Supplement Sales Tax (001-000-314-01). The Committee discussed the fact with the new Super Wal-Mart and larger Menards opening in 2008, the County should experience an increase on the supplement sales tax.

The Committee approved the increase of \$120,000 to the State Supplement Sales Tax (001-000-314-01) as a recommendation to the County Board by Mr. Kuhlmeier, seconded by Ms. V. Hooper.

Chairman Graham discussed the projection on an increase to Zoning Administrator (001-000-327-00) for the building permits for Echo Grove. Phase 1 would require permit fees of \$160,000 and Phase 2 would require permit fees of \$150,000. The added revenue would be a one time only for this project.

The Committee approved the increase of \$340,000 to the Zoning Administrator (001-000-327-00) as a recommendation to the County Board by Ms. V. Hooper, seconded by Ms. S. Hooper. The vote was 6 ayes and 1 nay.

Mr. Mikkelson would like to see an increase in Liquor and Other Licenses (001-000-329-00).

The Committee discussed the Nursing Center (Fund 003) paying back some of their loans. Ms. Kubatzke is comfortable with a number of \$125,000 as pay back amount for 2008. The Treasurer and Penny Smith are working with numbers for the Nursing Center. The Treasurer does repay loans, when she is comfortable the Nursing Center revenues are meeting their expenses.

Chairman Graham asked the Administrator's office research the numbers on the Traffic Fines (001-000-332-01). The Sheriff's numbers and the budget's numbers do not match.

The Committee asked the Sheriff if there would be an increase in Boarding of Prisoners (001-000-360-00). The Sheriff commented the amount in the budget should be reduced to \$100,000.

The Committee approved the reduction of \$50,000 to the Boarding of Prisoners (001-000-360-00) on a recommendation to the County Board by Mr. Boomgarden, seconded by Ms. V. Hooper.

Count Clerk Otte reported to the Committee the deposit of \$100,000 into Revenue Stamps (001-000-388-00) for 2007. The deposit will help with the cash carry forward.

These changes reflect a revenue increase of \$1,245,000.

Mr. Kane explained to the Committee the reduction of 001-909-403-00 (Regular Salaries – Deputies) from \$59,860 to \$37,860, reduction of 001-909-603-02 (Independent Appraisal) from \$2,500 to \$10, and reduction of 001-909-743-00 (Office Equipment –over \$500) from \$9,000 to \$10. The total amount of reduction to the General Fund (001) would be \$33,480. Mr. Kane would like to increase his GIS fees from \$20 to \$25 per document. The GIS (Fund 042) would have the following changes: Increase of 042-000-322-00 (General GIS Recording Fees) to \$208,800 from \$165,300, add CCAO-Mapping line to the amount of \$25,000 and increase 042-942-743-00 (Office Equipment – over \$500) to \$16,500 from \$7,500.

The Committee approved the increase of \$5.00 for the General GIS Recording Fees (042-000-322-00) on a recommendation to the County Board by Ms. S. Hooper, seconded by Mr. Mikkelson.

The Committee approved the increase of the GIS budget (Fund 042) and decrease of the Supervisor of Assessments (001-909) of the amount of \$33,480 on a recommendation to the County Board by Ms. S. Hooper, seconded by Ms. V. Hooper.

Chairman Graham presented the Committee with reductions of the Treasurer (001-906) budget: Decrease 001-906-501-00 (Stationary and Supplies) from \$700 to \$650, decrease 001-906-501-00 (Computer Supplies Devnet) from \$7,500 to \$2,500, decrease 001-906-611-00 (Mileage) from \$550 to \$400 and decrease 001-906-653-00 (Office Equip Repairs). The total reduction to the General Fund (001) would be \$5,200. The Treasure's Automation (Fund 046) would see like increases.

The Committee approved the increase of the Treasurer's Automation (Fund 046) and the decrease of the Treasurer (001-906) of the amount of \$5,200 on a recommendation to the County Board by Ms. S. Hooper, seconded by Mr. Kuhlmeier.

The Committee approved the reduction of FAEDF Membership (001-918-689-25) of \$10,000 as a recommendation to the County Board by Mr. Mikkelson, seconded by Ms. V. Hooper.

Chairman Graham reported that with all the increases of revenue and reduction of expenses has left an approximate deficit of \$30,000.

The Committee stated there needs to be a discussion on salaries for the non union employees and appointed department heads.

Chairman Graham noted the Public Safety referendum needs further discussion.

The County Board needs to look at solutions on reversing the revenue stream.

The topic of reductions of expenses was discussed.

Mr. Détente discussed looking at a percentage reduction on all General Fund departments.

The meeting recessed until 6:30 p.m., November 26, 2007, on a motion by Ms. V. Hooper, seconded by Mr. Boomgarden.

Approved: December 10, 2007

Next Stated Meeting of the Committee:
Monday, November 26, 2007 6:30 p.m.
Stephenson County Board Room