

**Stephenson County Local Emergency Planning Committee (LEPC)
Minutes from Meeting of: May 23, 2006**

President Dennis Bergman called the meeting to order at 1:00 pm in the conference room of the Stephenson County Highway Department Offices located at 295 West Lamm Road.

Members Present:

Name	Representing
Dennis Bergman	Lena Fire Department
Kevin Countryman	Freeport Fire Department
Terry Groves	Stephenson County EMA
Stephen Holbert	Stephenson County EMA
Mike Liebenstein	Stephenson County EMA
Dan Bowman	ARES/RACES
Craig Mutchler	Freeport Police Dept
Keith Eikstadt	Stephenson County Sheriff's Dept
Greg Munda	District 145
Craig Beintema	Stephenson County Health Department
<u>Absent with prior notice</u>	
Mert Green	Adkins Energy
Scott Allshouse	ARES/RACES
Jean Korte	FHN/EMS

The meeting was called to order at 110 PM by Chairman Bergman.

There were no guests present and the minutes of the last meeting were not circulated for the members to review. S. Holbert had prepared the minutes but had forgotten to send them to C. Isbell to be sent out to the members. The minutes of the April Meeting will be added as an attachment to this months meeting minutes.

Review Relevant chemical Incidents

May 08, 2006 there was an Anhydrous Ammonia release in Pearl City. Mert Green, the Safety Officer, gave S. Holbert a verbal report had as the written report has not been sent to the EMA Office as of the meeting date. Mr. Green advised that while a hose was being disconnected the connection "jumped a thread" on the fitting and material was released. He estimates that between 50 to 70 gallons of material was released before the workers stopped the release.

Following the site emergency plan, 911 was called and the Pearl City Fire and Ambulance responded. The release was stopped before units arrived on the scene.

Since the release the tank fitting and hose fitting have been replaced.

Mr. Groves reported that he was advised a piece of construction equipment that had been working in the downtown Freeport area leaked either diesel fuel or some kind of oil as it was being taken from the work area to another site. Walnut street was left with a trail of fluid and the Street Department put sand on the fluid trail as it is a hazard to motorists. There is no other information available on this incident.

Final Drill Report

S. Holbert reported to the committee that the After Action Report has been prepared and was emailed to the design committee members for review. He is awaiting any changes or modification needed messages from the committee members. When the final changes are made, the AAR will be electronically sent to Illinois Emergency Management Agency's Region 2 Office in Dixon. He hopes to have this completed by Friday.

The design committee also prepared a separate report, which is in more detail, for the LEPC and Unified Command Committee members. Copies of this report were handed out at the meeting and there was a discussion. Included in the report is a series of recommendations, some of which are currently being reviewed by the Fire Chief's Association (MABAS 17), the EMA Office, and the Stephenson County ETSB Board.

The committee recommends the advance scheduling of another exercise, one designed to meet the needs of the host agency(s) and follow up on the recommendations made from the 2006 exercises. It was recommended that:

- The idea be laid over for a month and then added to the agenda in the future
- That enough time be allowed for agencies to budget for the exercise in the 2007 budget year
- A "needs assessment" should be made to determine what we would want to test and the means we would want use to test our objectives.
- That the next design committee review the lessons learned by the 2006 design committee

The committee also recommends that the LEPC continue to examine responses and plans for releases at each site in the coming year by informal discussions held with responders, facilities people, and support agencies.

Chief Countryman advised that he has received a DVD from the Canadian National Railroad relating to rail accidents and hazardous materials. He will bring the DVD to next month's meeting for the committee to review. The play time is about 20 minutes.

Identify Next Steps

1. IEMA Conference

A handout was included with the agenda giving details about the registration for the 2006 IEMA Conference. The conference dates September 5 thru the 7, in Springfield, Illinois. The cost for the conference is \$130.00 for registration and lodging before August 01 and \$160.00 after August 01. Registration is available online.

2. Reviving the Cameo Program

We have the Cameo Program and need to install the facilities information into the program from the 2006 Tier II reports. We also need be able to operate the Aloha feature of the program as it would be relevant as we look at population areas around each site. Chief Countryman advised that the HazMat trailer has a lap top assigned to it with Cameo/Aloha installed in it. At one time we had discussed having this information available for each fire protection district. It was decided to hold this discussion over to the next meeting.

3. Taming the LEPC Files

We have been receiving information as requested by the LEPC from sites. The latest info that came in was plan information from Pearl City Co-op. The filing of these plans and this information needs attention, as does the Tier II filing system. S. Holbert is asking for help with this, as there are files in several different locations that need to be looked at, categorized and then filed.

Confirm the Next Meeting Date

June 27, 2006 1:00 PM Stephenson County Highway Department
Conference Room
295 W. Lamm Road

Prepared by:

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