

## Stephenson County Local Emergency Planning Committee (LEPC) Minutes from Meeting of: August 29, 2006

Chairman Dennis Bergman called the meeting to order at 1:05 pm in the conference room of the Stephenson County Highway Department Offices located at 295 West Lamm Road.

Members Present:

<b>Name</b>	<b>Representing</b>
Dennis Bergman	Lena Fire Department
Marty Reed	Stephenson Farm Service
Terry Groves	Stephenson County EMA
Stephen Holbert	Stephenson County EMA
Ken Beach	Honeywell
Kevin Countryman	Freeport Fire
Dan Bowman	ARES/RACES
Keith Eikstadt	Stephenson County Sheriff's Dept
Greg Munda	District 145
Craig Beintema	Stephenson County Health Department
Scott Allshouse	ARES/RACES
Mark Marti	Freeport PD
Mandy Hofmaster	American Red Cross
Dan Stoehr	Fehr-Graham
<b>ABSENT WITH PRIOR NOTICE</b> Jean Korte Sue Coers	FHN/EMS IEMA Region 2

Introductions

Ms Tina Brinkmeier  
Mr. Greg Fazio  
Mr. Brian Murphy  
Mr. Bill Bell

Sauer-Danfoss                      [tbrinkmeier@sauer-danfoss.com](mailto:tbrinkmeier@sauer-danfoss.com)  
Swedish American                [gfazio@swedishamerican.org](mailto:gfazio@swedishamerican.org)  
Swedish American                [bmurphy@swedishamerican.org](mailto:bmurphy@swedishamerican.org)  
Red Cross/Americorp

- Mandy Hofmaster advised the Committee that she would be leaving the Red Cross and introduced Mr. Bill Bell to the Committee. Mandy has taken a position with another agency and we wish her well.
- Mr. Brian Murphy and Mr. Greg Fazio are with Swedish American Hospital and train EMS personnel. S. Holbert invited them to attend the LEPC meeting and meet the committee. They will be working with the design and development sub-committee in the 2007 exercise project.

Approval of last months minutes

The Committee approved the minutes of the July meeting

Identify and review relevant chemical incidents

The Emergency Management Office report that there were no accident/spill releases reported in the past month.

K. Beach presented the Committee a notice that he was sent via email from the Environmental Protection Agency regarding; Proposed CERCLA Administrative Cost Recovery Settlement; Rawleigh Building Site, Freeport, IL.

- Action: Extension of notice; request for public comment on proposed administrative cost recovery settlement
- Summary: In accordance with section 122(i) of the Comprehensive Environmental response, Compensation, and Liability Act, as amended ("CERCLA"), 42 U.S.C. 9622(i), notice is hereby given of a proposed administrative settlement for recovery of past response costs concerning the Rawleigh Building site in Freeport, Illinois with the following settling parties: Tusc. Corp No. 1, Inc., Tusc. Corp. No. 4, Inc., Tusc. International, GP, The Tuscarora Corporation.  
The settlement requires the settling parties to pay \$35,000 to the Hazardous Substance Superfund. The settlement includes a covenant not to sue the settling parties pursuant to Section 107 (a) of CERCLA, 42 U.S.C. 9607(a).  
For thirty "30" days following the date of publication of this notice, the Agency will receive written comments relating to the settlement. The Agency will consider all comments received and may modify or withdraw its consent to the settlement if comments received disclose facts or considerations which indicate that the settlement is inappropriate, improper, or inadequate.
- Dates: Comments must be submitted or before September 27, 2006.
- Addresses: The proposed settlement is available for public inspection at the U.S. EMP Records Center, Room 714, 77 West Jackson Boulevard, Chicago, Illinois 60604. A copy of the proposed settlement may be obtained from Steven P. Kaiser, Associated Regional Counsel, 77 West Jackson Boulevard, Chicago, Illinois 60604 whose telephone number is (312) 353-3804. Comments should reference the Rawleigh Building Site, U.S. EPA Docket No. V-W-06-C-844, and should be addressed to Steven P. Kaiser, Associate Regional Counsel, 77 West Jackson Boulevard, Chicago, Illinois 60604.

Note: The original document is available for inspection at the Emergency Management Office.

## Communications Received

- Northern/Central Illinois Pipeline Association (NIPA) sent to the LEPC President a letter seeking input on future pipeline meetings and a notice that new emergency responder manuals would be available to attendees of the fall seminars. The NIPA was also seeking correct contact information.
  - Chairman Bergman completed the questionnaire and advised the EMA Office to FAX it to the NIPA number provided in the survey.
- Winnebago County Local Emergency Planning Committee: Notice of Annual Luncheon and Emergency Plan Discussion. The luncheon date is September 29, 2006 and the location is Clock Tower Resort & Conference Center at 7801 E. State Street, Rockford, IL. Seating begins at 11:00 AM with Lunch served promptly at 12:00 Noon. There is a menu to pick from (copy can be viewed in the EMA Office) and the cost is \$15.00 per attendee. Guest Speaker:
  - J. Maichle Bacon, M.P.H., R.S.
  - Public Health Administrator
  - Winnebago County Health Department
  - Topic: Pandemic Influenza

Payment and meal choice should be mailed no later than September 22<sup>nd</sup>, 2006 to:

Winnebago County LEPC  
420 W. State Street  
Rockford, Illinois 61101  
Phone: 815-319-6215

## File Update and Cameo Report

S. Holbert reported to the Committee that due to the recent work load he has not been able to get to the Cameo update nor work in the LEPC files.

- Files have been located that relate to the LEPC and need to be reviewed
- With the completion of the County Emergency Operations plan the Cameo update will be a priority for the coming month. Mr. Dan Stoehr will work with S. Holbert once downloads have been completed in preparing Cameo for local responders and government agencies.
- A check of the members indicated that there may be up to less than 8 computers that need the information. More work will need to be done in this particular area.

## Wiser Program Demonstration

S. Allshouse gave a presentation to the Committee on the WISER program. This is a free downloadable chemical identification and response program. S. Allshouse advised that this program is not a replacement for the CAMEO

programs, but should be considered an addition resource for the first responders trained in Basic HazMat Awareness and their initial response to the scene. The program can be run from a lap top or a PDA . He gave a demonstration on how the program could be use to identify material and how response information could be tailored to the discipline needing the information. The program is free and if the user is registered; the user will receive updates as they become available.

- The web site is: [www.wiser.nlm.nih.gov](http://www.wiser.nlm.nih.gov)
- After the demonstration the Committee determined that a letter of recommendation should be mailed to the members of the Fire Chief Association advising them of the program from the LEPC. He asked that the EMA Office do the mailing.

#### Tabletop for October 2006

S. Holbert and Mr. Stoehr reported that Titan Tire, originally discussed as the host for the October tabletop was contacted and that while interested, the plant fire chief advised he can not commit the time anywhere in the near future.

- A discussion took place and Chairman Bergman determined that the Committee should move in the direction of having a transportation related table top. He asked that Ms Sue Coers from IEMA be contacted and asked for suggestions on this.

#### 2007 Drill Committee Minutes

S. Holbert presented to the committee the minutes of the exercise development and planning sub-committee. Mr. Murphy and Mr. Fazio were introduced along with an explanation of what the sub-committee had determined. The LEPC was polled for additional information and the following was learned.

- Political figures should be included as participants in the exercise
- The Public Health Administrator would like to have parts of his agencies public health emergency plan tested
- The sub-committee was asked to look at having a preparatory tabletop exercise or exercises but we would want to avoid having the scenarios similar to the full scale scenario

The next sub-committee meeting is scheduled for September 14, 2006 at 1030 AM in the conference room of the Freeport Police Department, which is located at 320 W. Exchange St.

#### Formation of Nomination Committee

Chairman Bergman advised the Committee that it is time to elect new Officers for the LEPC. A nominations committee was formed, being D. Bergman, T. Groves, and C. Beintema.

The officers of the Committee shall be a Chairperson, Vice Chairperson, and Secretary. The officers shall be elected for two (2) years at the Annual Meeting from among the members of the Committee and shall hold office from the annual meeting, at which they are elected, to the second annual meeting or until their successors are elected and qualified. The officers may be re-elected and serve successive terms. (*Stephenson County Local Emergency Planning Committee By-Laws*)

Candidate's names may be submitted to the nomination committee by email.

Their addresses are:

D. Bergman	<a href="mailto:lfid3900@msn.com">lfid3900@msn.com</a>
C. Beintema	<a href="mailto:craig.beintema@aeroinc.net">craig.beintema@aeroinc.net</a>
T. Groves	<a href="mailto:stcozon@yahoo.com">stcozon@yahoo.com</a>

The annual meeting is scheduled for October 24, 2006

#### Identify Next Steps

K. Countryman advised the Committee that a new chemical storage/distribution facility has begun construction and plans to have the facility operational by January 01<sup>st</sup>. The facility would be 25,000 square foot and used to store small packaged quantities (less than 55 gallon drum sized) of materials for distribution. The Committee asked him to extend an invitation to the company to join the LEPC.

The meeting was adjourned at 150 PM and the next meeting date of September 26, 2006 at 1:00 PM was confirmed. Location would be the conference room of the Stephenson County Highway Department located at 295 W. Lamm Road.

Prepared by:

Stephen Holbert