

# LOCAL EMERGENCY PLANNING COMMITTEE

## July 22, 2008

Stephenson County Highway Department  
295 W. Lamm Road  
1:00 PM

### AGENDA

- CALL TO ORDER (Chairman)
- ROLL CALL AND INTRODUCE GUESTS (Membership)
- APPROVAL OF MAY MEETING MINUTES (Membership)  
*June Meeting was cancelled due to flood work*
- IDENTIFY / REVIEW RELEVANT CHEMICAL INCIDENTS (EMA OFFICE)  
(MEMBERSHIP)
- Presentation by Mert Green – Emergency Testing at his facility & Lightning strike at his facility in June
- PRESENTATION
- The 911 Coordinator will be making a presentation to the committee on some of their capabilities and review of contact protocols.
- SUB-COMMITTEE REPORTS
- Chemical Response Plan
    - Guest Speaker – 911 Coordinator June Senn regarding 911 and Emergency Notifications (Element 4)
    - Emergency Coordinator – Element Three
  - Tier II Committee
    - Report Status to EMA/LEPC
    - Information from State of Illinois
      - Annual LEPC Report to State
  - G.I.S. Committee
    - Training Issue who what when where
  - Membership Committee
    - Visit to Facility Status
- IDENTIFY NEXT STEPS (MEMBERSHIP)
- CONFIRM NEXT MEETING DATE – **August 26, 2008**

# STEPHENSON COUNTY LEPC

## Meeting Minutes

Date: July 22, 2008

Time: 1:00 P.M.

Location: Stephenson County Highway Department  
Conference Room  
295 W. Lamm Road  
Freeport, Illinois 61032

### In Attendance

Allshouse, S	ARES & EMA	McDonough, R	SC Health Dpt
Bruscato, F	Red Cross	Marti, M	Freeport PD
Choppie, J	Honeywell	Reed, M	Stephenson Service
Countryman, K	Freeport Fire	Rosemeier, W	EMA
Groves, T	EMA	Senn, J	911 Coordinator
Holbert, S	EMA	Welch, T	Sheriff's Agency
Korte, J	FHN/EMS		
Liebenstein M.	EMA		

### Absent with Prior Notice

M. Green, J. Fox, G. Munda, M. O'Grady

### CALL TO ORDER

Vice-Chairman Countryman called the meeting to order at 1:07 P.M. Chairman Green was not able to attend due to responsibilities at Adkins Energy.

### ROLL CALL AND INTRODUCE GUESTS

June Senn was introduced to the members present. June is the 911 Coordinator for the Stephenson County ETSB.

### APPROVAL OF NOVEMBER MEETING MINUTES

A motion was made by M Liebenstein and seconded by F. Bruscato to accept the minutes of the May 27, 2008 meeting as written. Motion carried. The June 24, 2008 meeting was cancelled due to flooding and damage assessment.

### IDENTIFY / REVIEW RELEVANT CHEMICAL INCIDENTS

1. W. Rosemeier gave a report from the EMA Office regarding a two truck accident that had occurred on Rt. 20 west bound east of Harlem Center. The accident took place on a one lane area due to bridge construction. The diesel fuel ran from the roadway into to ditches which were filled with flood waters. Approximately up to 300 gallons may have been lost, the exact amount was not known. The I.S.P. and Stephenson County Sheriff's Agency were on scene along with Freeport Rural Fire. There were two injuries.
2. S. Holbert gave a report regarding a lightning strike at Adkins Energy on June 08 at 717 A.M. as M. Green was unable to attend. Briefly, the night crew had set up a purged and clean 29,000 rail tank car for loading. This involves fitting the loading equipment to the man-way of the car. As it was the end of shift, they did not start to fill the car, leaving that for the next shift, as it takes one hour to fill the car. Right after the briefing between the on-coming/off-going shifts a thunder storm in the area produced a bolt of lightning that

struck the tank car and caused an explosion. The explosion blew the bolted down loading equipment off the car approximately 700 feet into the air as witnessed by employees.

Upon falling to earth the universal knuckle penetrated the roof of the processing building coming to rest on the concrete floor of the building. The fill pipe (which is 8 inches in diameter) fell on the roof of a tank and piping on the tank roof prevented it from penetrating the tank. The entire sequence of events was caught on security video, which why the time is known. Also the material has been reviewed by experts and determined not to be static electricity but actual lightning. Mert advised that when he got to the plant after being called the rail car was still hot to the touch. It was not loaded but sent to Chicago for inspection by the company that owns the car.

As an outcome of this event, Adkins has placed into effect a new loading policy which calls for the stopping of rail tank car loading should a storm producing lightning is in the area.

### 911 Presentation

June Senn, the 911 Coordinator for the Stephenson County Emergency Telephone Services Board (ETSB) gave a presentation to the members present on the current capabilities of the 911 system installed in the Police and Sheriff's Agency Offices.

June also talked about a pending upgrade to the system that could be used to notify the public in cases of emergency. This is a program that incorporates current mapping data, overlaid with plume information, and address information provided by the County Assessor's office.

There were several questions that came up by members about the current system and the proposed modifications to the system. The questions were about V.O.I.P. and Cell phone use.

Currently the V.O.I.P. companies can connect to the 911 system, but June advised a check needed to be made when it is installed to make sure the connection has been made. (Example, while Adkins recently changed to V.O.I.P. and requested this connect be made, a test of the system showed this connect was not made. This has since been corrected.)

Cell phone calls were discussed. How many cell phones were there and can this data base be accessed. The number of cell phone is not know at this time, just that the trend is more and more people replacing their phone service with V.O.I.P. or going to cell. Technology has been incorporated into the 911 system that allows the mapping program to pinpoint the location of the call. This however is dependent on the cell phone tower placements and number of towers. There still are some locations where this is not as accurate as other places.

### SUB-COMMITTEE REPORTS

#### o Tier II Committee by S. Holbert

The sub-committee has not met. An office check of collected Tier II reports has shown several facilities have not sent copies of their reports to the EMA Office. It is believed that they have filed, and thought the electronic version was accessible by the EMA Office.

July 01, 2008 the State requested the Annual Report, which was completed and mailed to the State. The report reflects the activity of the LEPC over the past reporting period.

#### o G.I.S. Committee by T. Groves

The current G.I.S. project has been dependant on assistance from the Assessor's Office and the EMA Office had submitted a grant, which included funds for G.I.S. training so our trained people could do the work needed. The grant failed and with the current budget addition funds for training are not available. We may however seriously look at the 911 mapping system, which uses the G.I.S. information to create the desired drop down menus and information boxes.

- Membership Committee by J. Korte  
The sub-committee has not met. The EMA Offices was asked to send out letters to Sauer-Danfoss and Modern Plating requesting a site visit. Modern Plating has not responded and Sauer-Danfoss has a new safety person, who expressed interest in the LEPC. (Note: After the meeting information was received by the EMA Office that on the 31<sup>st</sup> of July, Fehr-Graham would be at Sauer-Danfoss for an environmental meeting and the LEPC was invited to attend. An email with this information was sent out.)
  
- Chemical Response Plan by S. Holbert  
J. Senn had been given a copy of the Chemical Response Plan to review, regarding Element 4 (notifications) and other annexes mentioning the 911 Center(s). From that review it was determined that to strength the current information an regular exchange of information would be needed on a bi-annual time frame in which critical Tier II contact information was confirmed with the 911 Center(s).

Also a copy of the current Cameo Program was provided to June so it could be added to a computer in each center as a data base.

Public notification using the Verizon data base for Stephenson County would be possible should a system modification be put in place. This modification is under consideration by the ETSB and will be reviewed in the coming months.

#### IDENTIFY NEXT STEPS

Visit to a Tier II Site  
Continue review of Chemical Plan

#### CONFIRM NEXT MEETING DATE

**August 26, 2008 at 1:00 P.M.** is the next scheduled meeting.

Meeting was adjourned at 1:50 P.M. with a motion from M. Liebenstein and a second from J. Korte. Motion Carried.

Prepared by:

Stephen Holbert, Secretary