

LOCAL EMERGENCY PLANNING COMMITTEE
October 28, 2008

**Stephenson County Highway Department
295 W. Lamm Road
1:00 PM**

AGENDA

1. CALL TO ORDER (Chairman)
2. ROLL CALL AND INTRODUCE GUESTS (Membership)
3. APPROVAL OF SEPTEMBER MEETING MINUTES (Membership)
4. IDENTIFY / REVIEW RELEVANT CHEMICAL INCIDENTS (EMA OFFICE)
(MEMBERSHIP)
5. SUB-COMMITTEE REPORTS
 - o Tier II Committee
 - o G.I.S. Committee
 - o Membership Committee
Visit to Modern Plating
 - o Chemical Response Plan
6. FINAL NOMINATIONS FOR NEW OFFICERS AND ELECTION OF NEW OFFICERS (MEMBERSHIP)
7. NEW CHAIRMAN'S THOUGHTS TOWARD THE LEPC'S NEXT STEPS
8. CONFIRM NEXT MEETING DATE – **NOVEMBER 25, 2008**

STEPHENSON COUNTY LEPC

Meeting Minutes

Date: October 28, 2008

Time: 1:00 P.M.

Location: Stephenson County Highway Department
Conference Room
295 W. Lamm Road
Freeport, Illinois 61032

In Attendance

Choppie, Jeff	Honeywell	Green, Mert	Adkins Energy
Countryman, Kevin	Freeport Fire	Groezienger, Penny	Pearl City Elevator
Groves, Terry	EMA	Korte, Jean	FHN / EMS
Holbert, Stephen	EMA	McDonough, Rick	Health Dept
Liebenstein, Mike	EMA	Munda, Greg	Dist 145
McLeod, Scott	CN Railway	Reed, Marty	Farm Service
Marti, Mark	Freeport PD	Welch, Todd	Sheriff's Agency
Rosemeier, Bill	EMA		

Absent with Prior Notice

Allshouse, Scott ARES; Bruscato, Frank Red Cross; Coers, Sue IEMA; Fox, Jim Com Ed; Isbell, Chris SC Engineer;

ALL TO ORDER

Chairman Green called the meeting to order at 1:03 P.M.

ROLL CALL AND INTRODUCE GUESTS

Dan Moeller of the Focus Newspaper attended the meeting.

APPROVAL OF NOVEMBER MEETING MINUTES

Jean Korte pointed out that the minutes of the September 23rd meeting needed a correction in the area Absent with Prior Notice (APN). This correction was made. A motion was made by Greg Munda and seconded by Jean Korte to accept the minutes of the September 23, 2008 meeting as corrected. Motion carried.

IDENTIFY / REVIEW RELEVANT CHEMICAL INCIDENTS

Bill Rosemeier advised that work had begun at the old IOCO gas station, Chicago and Galena, for the removal of the buried storage tank(s). He had visited the site and talked to the foreman, who advised that once the tank(s) were removed they would be doing soil samples to check for possible contamination. The pressure test done before work began showed the tank(s) integrity to be sound.

SUB-COMMITTEE REPORTS

- o Tier II Committee by S. Holbert
Report by S. Holbert. The Tier II committee asked the members present on what was their pleasure with the new computerized paperless reporting system that would become effective on January 01, 2009. It was decided that we would continue printing Tier II reports for each site.

- G.I.S. Committee by T. Groves
Report by T. Groves. The County has come into a new mapping system that can take the aerial maps currently on file and add them to the GIS mapping program so you can get both a plot map and an aerial map of the desired location.
- Membership Committee by J. Korte
Report by J. Korte. Members of the committee visited Modern Plating on October 7, 2008 about 10:00 A.M. They met with Plant Officials and visited various sites in the plant. Jean advised the committee was most impressed by the changes made in the plating process that allow the use of less hazardous material, the drying and recycling process employed, the use of labels and transparent storage devices, dikes places around all materials (even if on skids) and the eventual disposal process through a company out of Peoria.
She also advised that the EPA had just surprised Modern Plating with an unannounced visit just prior to the LEPC visit and found everything to be in compliance.
- Chemical Response Plan by S. Holbert
Report by S. Holbert. The County's Emergency Operations Plan is due for review by the State of Illinois on January 31, 2009. This process will include the addition of the LEPC's Chemical Response Plan to the Emergency Operations Plan's CD-ROM.

FINAL NOMINATIONS FOR NEW OFFICERS AND ELECTION OF NEW OFFICERS

The Nominations Chairman was unable to attend the meeting and asked the Secretary to do the following:

Seek additions to the existing nominations of:

Chairman	Greg Munda	District 145
Vice-Chair	Chief Kevin Countryman	Freeport Fire
Secretary	Bill Rosemeier	EMA Office

There were no new nominations and the members present voted to close the nomination process.

The Chairman called for a vote on the New Chairman nomination and all voted in favor to elect Greg Munda.

The Chairman called for a vote on the re-election of the Vice- Chair and all voted in favor to re-elect Kevin Countryman.

The Chairman called for a vote on the election of the new Secretary and all voted in favor to elect Bill Rosemeier.

Upon completing the election process, the gavel was passed to the New Chairman, Greg Munda. The members present express their appreciation for the work completed by the outgoing Chairman, Mert Green and their thanks for his work and dedication.

NEW CHAIRMAN'S THOUGHTS TOWARD THE LEPC'S NEXT STEPS

Chairman Munda asked that in the November Meeting the Chairman of the current committees decide if they would keep their chair or want to pass it on. He also called for a calendar of the 2009 meeting schedule.

CONFIRM NEXT MEETING DATE

November 25, 2008 at 1:00 P.M. is the next scheduled meeting.

Meeting was adjourned at 135 P.M. with a motion from J. Korte and a second from G. Munda. Motion Carried.

Prepared by:

Stephen Holbert, Secretary