



PUBLIC ASSISTANCE PROGRAM APPLICANT'S BRIEFING

For Potential Applicants in Ogle and Stephenson Counties

When: Wednesday, September 22, 2010 at 2:00 p.m.

Where: [Highland Community College](#)

Marvin Burt Liberal Arts Center

Room M-120

2998 West Pearl City Road Freeport, IL

Purpose: A Public Assistance Program applicant's briefing will be conducted for local government organizations (counties, townships, municipalities, school districts, special districts, etc.) and certain private non-profit organizations (must provide services of a governmental nature), which incurred extraordinary expenses (at least \$1,000 of eligible costs) due to the severe storms and flooding that occurred on July 19, 2010 – August 7, 2010.

Attendees: At least one representative from each applicant organization should attend. The representative should be the person who will administer the grant and/or the chief elected/executive official of the organization.

Content: The briefing will generally be one to one and a half hours in length and provide an overview of the Public Assistance Program and application process. Application forms, and assistance with completing the forms, will be provided at the briefing.

Bring: Applicants should bring their Federal Employer Identification Number (FEIN) with them to the briefing. Applicants should be able to obtain the FEIN from the individual responsible for the financial management of their organization.

Example of FEIN: 36-XXXXXXXX 37-XXXXXXXX

If you have any questions or are unable to attend the briefing, please contact any IEMA Public Assistance Program staff member at (217) 782-8719.