



FREEDOM OF INFORMATION ACT

July 14, 2010

These facilities: Stephenson County Sheriffs Office Administrative Offices
Stephenson County Courthouse- Third Floor
15 North Galena Avenue
Freeport, Illinois 61032

Stephenson County Public Safety Building
204 West Exchange Street
Freeport, Illinois 61032

Stephenson County Jail
1680 Singer Drive
Freeport, Illinois 61032

These facilities house the Sheriffs Law Enforcement Administrative Offices, Investigations Division, Patrol Division, County 911 Dispatch Division , Administrative Lieutenants Office, Corrections Division and Office of the Corrections Director.

These facilities are part of the Stephenson County Sheriffs Office. The Stephenson County Sheriffs Office has an annual budget of \$ 4,467,978.00 which includes these facilities.

The Office of Sheriff employs 66 full and part time employees.

All records regarding these facilities can be obtained by contacting the Administrative Offices of the Office of Sheriff at the Stephenson County Courthouse, 15 N. Galena Ave, Freeport, Illinois 61032 on the third floor. This Office operates Monday through Friday, 830a to 430p CST with the exception of Legal or Court holidays.

Freedom of Information requests must be made in writing. A template form is available for use but is not mandatory. Requests can be made by mail, special courier, email, or other means as long as it is in writing. Requests should be as detailed as possible to assist in finding the requested information in a timely fashion.

The designated Freedom of Information officers for the Stephenson County Sheriffs Office are:

R. Roodhouse - Investigations Lieutenant - email: rroodhouse@co.stephenson.il.us

T. Welch – Chief Deputy – email: twelch@co.stephenson.il.us