



Stephenson County Treasurer

Adrienne J. Becker

FREEDOM OF INFORMATION ACT

January 01, 2010

This facility: Stephenson County Administrative Offices (Stewart Centre – 5th Floor)
Stephenson County Treasurer
50 W. Douglas Street, Suite 500
Freeport, IL 61032

- This facility is part of the County of Stephenson and houses the Stephenson County Administrative Offices namely the Chief County Assessment Office, County Clerk and Recorder's Office, and the County Treasurer's Office.
- The Stephenson County Treasurer's Office has an annual budget of \$100,485.00.
- The Stephenson County Treasurer's Office employs 4 full and part time employees.
- The functions of this office include, but are not limited to, generating and mailing property tax bills, collection and distribution of property tax dollars, accounts payable and receivable for the county, duties associated with payroll, safekeeping and management of the county's various funds and bank accounts, inheritance tax, sales tax, and mobile home tax.
- All records regarding this office may be obtained by contacting the Stephenson County Treasurer's Office, 50 W. Douglas Street, Suite 500, Freeport, Illinois 61032. This Office operates Monday through Friday, 830a to 430p CST with the exception of Legal or Court holidays (<http://www.co.stephenson.il.us/support/Holidays-2010.pdf>).

Freedom of Information requests must be made in writing. A template form is available for use, but is not mandatory. Requests may be made via mail, special courier, email, or other means as long as it is in writing. Requests should be as detailed as possible to assist in finding the requested information in a timely fashion.

The designated Freedom of Information officers for the Stephenson County Treasurer's Office are:

A. Becker – County Treasurer - email: abecker@co.stephenson.il.us

L. Hauck – Chief Deputy Treasurer – email: lhauck@co.stephenson.il.us